

## **POSITION DESCRIPTION**

Natural Resource Intern  
Knox County Soil and Water Conservation District

## **POSITION SUMMARY**

The purpose of this internship is to work with the Natural Resource Specialist in controlling invasive species throughout the county and assisting with education and outreach. The intern will also have the opportunity to help with the native plant propagation program among other natural resources related tasks.

## **PRIMARY RESPONSIBILITIES**

1. Become familiar with the functions and policies of the Knox County SWCD.
2. Treat invasive plants on county properties and assist in early detection and rapid response treatments throughout the county.
3. Help with other SWCD or Cooperative Invasive Species Management Area (CISMA) tasks, such as native plant propagation, annual event preparation, surveying, etc.
4. Assist in property management tasks and developing environmental education opportunities.
5. Optional Tasks:
  - a. Attend District Board meetings and other activities pertinent to the Knox County SWCD.
  - b. Attend Southern Indiana Cooperative Invasives Management (SICIM) meetings.
  - c. Train to become a certified pesticide applicator (registered technician).
  - d. Assist in multimedia education efforts, including filming and managing social media.
6. Perform other duties as requested by the board or its designated supervisor.

## **POSITION REQUIREMENTS**

1. Working towards a degree in Natural Resource Management, Environmental Science, Forestry, Botany, Biology, or similar.
2. A valid driver's license is necessary.
3. Desired skills:
  - a. Interested in plant ecology, plant propagation, and/or restoration ecology.
  - b. Experience or interest in identifying plants (especially invasive species).

## **SALARY**

The internship is part time (up to 129 hours/month). The intern will be paid \$12/hour and will receive a paycheck biweekly.

## **SUPERVISORY RELATIONSHIPS**

The Natural Resource Specialist provides supervision for this position with the Knox County SWCD CEO and Board of Supervisors having ultimate authority.

## **EVALUATION OF PERFORMANCE**

The intern will receive an official midway performance review and an end of internship evaluation.

Please submit a cover letter and resume to Will Drews at [willem.drews@in.nacdnet.net](mailto:willem.drews@in.nacdnet.net).